



\$60

## WBR Parish Government

### Initial Requirements for Generator Permits

- Complete the highlighted portions on the generator permit application.
- Contact the West Baton Rouge Natural Gas and Water Department (225-336-2406) for a gas meter install or upgrade. Proof of install or upgrade is needed before a permit will be issued.
- Submit Plot Plan of property showing the generator location and measurements from structures and property lines. (Generators must have 5' clearance from any structure and property lines, unless the manufacturer spec states otherwise.) Slab should be made of non-combustible material minimum 4" thick.
- Submit an approved plat of property
- Flood Zone Classification: \_\_\_\_\_  
Generators must be installed at or above BFE. If in a Flood Zone A or AE you will need a surveyor to submit a Certificate of Elevation
- Contractor information – Must be State Licensed and registered with the Parish. (Each Contractor must apply for a permit)
  1. Electrical: \_\$40\_\_\_\_\_
  2. Plumbing: \_\$20\_\_\_\_\_
- Load Data Information of structure will be needed. **Where ATS is used the standby source shall be capable of supplying the full load or calculated load that is transferred by the ATS equipment, or have a load management system as per the NEC 2008 702.5 (2) (a) (b). Panel schedules required with all load calculations submitted.**
- Submit a copy of the Manufacturers Specifications for the ATS/Load Management system.
- All work must meet the 2014 NEC requirements in article 700, 701 & 702.
- Please sign this form stating you understand the above requirements: \_\_\_\_\_

NOTE: All Gas piping underground must be Polyethylene or coated and visible for inspection.



## WBR Parish Government

### Generator Inspections

- **Generator Rough In Inspection** – This inspection should be called in once generator is ready for power outage. Keep in mind we do require a 24hour notice for inspections. (Inspector will check setbacks, Electrical inside generator, mounted transfer switch and any piping ran must be left visible.)

NOTE: All Gas piping underground must be Polyethylene or coated and visible for inspection.

- **Final Witness Test** – Per Article 700.3 (A) of the 2011 NEC.  
“**Conduct or Witness Test.** The authority having jurisdiction shall conduct or witness a test of the complete system upon installation and periodically afterward.”
  - This test of the generator will need to be conducted to make sure that the system will run correctly with all loads. Once this test has been completed and the Final Witness Test passed, the permit for power to be restored will be sent in to Entergy.

NOTE: We will need the Entergy Acct# associated with the residence in order to send in the permit for power re-connection.

"Gray boxes" are  
for Staff Use Only

WBR Office of Community Development Form OCPD #004d  
**GENERATOR PERMIT APPLICATION**



**I. Applicant, Owner and Project Information**

<b>Project Address:</b>	<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>APPLICANT Name:</b>	Email:		
Primary Contact #:	Secondary Contact #:		
<b>Electrical Contractor:</b>	Email:		
Primary Contact #:	Secondary Contact #:		
<b>LAND OWNER Name:</b>	Email:		
Primary Contact #:	Secondary Contact #:		

**II. Description of Project and Permit**

<b>Type of Permit Being Applied For:</b> <b>Generator</b>	<b>Size of Generator:</b> _____ KW	
<b>Type of Foundation:</b>	<b>Distance from House:</b>	<b>Flood Zone:</b> _____
<b>Describe work to be performed:</b>	<b>Approximate Cost of Proposed Work:</b>	
<b>Electrical Contractor:</b>	Parish Registration Up-to-Date? <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Plumbing Contractor:</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO	

**III. Applicant Certification**

I certify that I have provided the information on this application (other than information in the "gray boxes") and that I have reviewed ALL of the information on this form (including the information in the "gray boxes"). I further certify that the information I have provided is true and correct to the best of my knowledge and that I have read and understand the laws of West Baton Rouge Parish as related to the development of my property (including, but not limited to Zoning and Site Development regulations). I am aware that any false or misleading information on this form, or any violation of Parish property development laws could result in legal action taken against me or others by West Baton Rouge Parish:

\_\_\_\_\_  
**Signature** **Print Name** **Date**

**OFFICE USE ONLY**  
**IV. Multi-Agency Coordination**

Generator Permit Cost: <b>Electrical:\$40 Plumbing:\$20</b>	Electrical payment method:	Plumbing payment method:	
Permit ID:	Municipality:	Date Initiated:	
Is there a record of a "Parish-approved plat"?:	Subdivision:	Current Zoning:	
Tract and/or Lot:	WBRP Gas Meter Status:	Lot size (sq. ft.):	
Map & Parcel Number:	Flood Zone:	BFE: _____ Required: _____	Inspector approval:



# West Baton Rouge Electrical Load Data Sheet

Applicant Name: \_\_\_\_\_ Contractor: \_\_\_\_\_

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Owner/ Developer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

### **-Electric Service Data-**

Service Request Type:  New Construction  Existing  Electric Overhead Conversion  Generator

Number of Meters at this Address: \_\_\_\_\_ Unit Labeling: \_\_\_\_\_

(i.e. Suites 300-308, Apts. 101-130, Units 1)

Anticipated Service Date: \_\_\_\_\_ Temporary Electric Service: (Commercial Only)  Yes  No

Electric Service Type:  Overhead  Underground (Need Date: \_\_\_\_\_)

Facility Has a Total of \_\_\_\_\_ Sq-Ft of Floor Area On \_\_\_\_\_ Floors of Which \_\_\_\_\_ Sq-Ft. are Area Comfort Conditioned  
Basement/Attic/Other Living Space Not included Above: No  Yes  (\_\_\_\_\_ Sq-Ft. Finished, \_\_\_\_\_ Sq-Ft. Unfinished)

Facility Heated With:  Gas  Electric Facility Has \_\_\_\_\_ Tons of Cooling Capacity Using \_\_\_\_\_ Unit(s)

Service Entrance Pipe Size: \_\_\_\_\_ Inches

### **-Voltage and Load Data-**

Phase/Voltage:  1 $\phi$ -120/240  3 $\phi$ - 120/240 Delta  3 $\phi$ - 120/208 Wye  3 $\phi$ - 277/480 Wye  Other \_\_\_\_\_

	<b>Single <math>\phi</math></b>	<b>Three <math>\phi</math></b>	<b>Comments</b>
Lights	_____ KW	_____ KW	_____
Cooking	_____ KW	_____ KW	_____
Heating	_____ KW	_____ KW	_____
A/C (heat pump)	_____ KW	_____ KW	_____
Refrigeration	_____ KW	_____ KW	_____
Water heating	_____ KW	_____ KW	_____
Motors	_____ KW	_____ KW	_____
Receptacles	_____ KW	_____ KW	_____
Miscellaneous	_____ KW	_____ KW	_____
Total Connected	_____ KW	_____ KW	_____
Existing Peak Load	_____ KW	_____ KW	_____
Total Diversified	_____ KW	_____ KW	_____

All-Electric Facility?  Yes  No

#### **Data for the Largest Motor**

HP: \_\_\_\_\_ Voltage: \_\_\_\_\_ Phase: \_\_\_\_\_

FLA: \_\_\_\_\_ LRA: \_\_\_\_\_

Reduced Voltage Starting: Yes  No  (List type if Yes)

(Type Reduced Start)  Part Winding: (Ratio \_\_\_\_\_ - \_\_\_\_\_)

Wye-Delta  Autotransformer (Tap Setting \_\_\_\_\_%)

Solid State (Ramp Setting \_\_\_\_\_% Current Limit \_\_\_\_\_%)

Other, Describe: \_\_\_\_\_

### **Responsible Party (sign below)**

Submitted By: \_\_\_\_\_ Print Name: \_\_\_\_\_